



Mullum Primary School UNIFORM SHOP Parent Orders Information:

Dear Parents,

As a service to the Mullum school community, the uniform shop has the following processes in place for you to obtain uniforms for your children.

1. You may attend the uniform shop in person during the open hours of 830 - 930 Wednesday mornings. **Or**
2. You can complete the order form overleaf and send it to the school office along with payment. We will then process the uniform request on the following Wednesday and leave the uniform at the school office for you to collect at your convenience, or you may like to ask your child to collect the order from the office.

Please ensure that you leave your name and phone number with the order so that we can contact you if there are any issues with supplying the order. We will call you if any item ordered is not able to be supplied.

Payment options are Cash/ cheque/ credit card / and eftpos.

If you wish to pay by eftpos you will need to do so at the office before submitting your uniform order to the uniform shop.

Unfortunately we are not able to process orders until they have been paid for.

Additional copies of the uniform order form are available from the school office, or from the school website

<http://www.mullumps.vic.edu.au/MainIndex.htm>

If you are unable to attend uniform shop we would be happy to fit your child for the correct uniform size, please sign below to indicate your permission

Name of child: _____

Parent / Guardian signature: _____

Second Hand Uniforms:

We have a range of second hand uniform items at very reasonable prices available. Please come into the uniform shop to purchase these items. If you would like to sell or donate your unwanted uniform items please come and see us.

Exchanges :

Unworn items may be exchanged by returning the item to uniform shop. If you are unable to attend please leave the item with an explanation of the issue eg, " Size 8 too small, please exchange for size 10", at school office. The exchange will be attended to on the next uniform shop day and the replacement item left at the office for you to collect at your convenience.

Sorry we are unable to exchange uniform items that have been worn.